



## Review of BA Risk Assessments

BA risk assessments and controls must be reviewed regularly and at least annually.

BA risk assessments must also be reviewed immediately if there has been a change to the scope or risks of the work.

BA risk assessments must be reviewed if there has been an incident, accident or near miss in connection to the work covered by the risk assessment.

When reviewing the risk assessment the effectiveness of the preventative or control measures should be carefully re-examined.

If review of the risk assessment concludes that changes are required then those changes must be made while following the correct process including where required review and approval by the School GMBSC.

Review of risk assessments must be recorded by signing and adding the date of the latest version in Section 8 at the end of the BA risk assessment form. The risk assessment should be signed and dated whether or not there have been changes made to the risk assessment in order to demonstrate the review has occurred.

(Note: If you are using a School's local version of the BA risk assessment form then you should add the signature and review date in the relevant review section of the form).

### Document version

Version number	Summary of change	Date and by whom
V1.0	New	22/09/2022 P. Walsh
V1.1	New template	JUNE 2023 HE

### Alt format

If you require this document in an alternative format please contact The Health and Safety Department on [health.safety@ed.ac.uk](mailto:health.safety@ed.ac.uk) or call (0131) 651 4255